



**Addendum 1 to Clemson University's**  
**Janitorial Services at Baruch Institute**  
**Bid #69929541**

Any changes to the original scope reflected in these answers will take precedence over any information in the original Bid solicitation. Any information not addressed specifically in this amendment will remain as stated in the original Bid solicitation.

**Procurement Services**

Clemson University  
ASB 108 Perimeter Road  
Clemson SC  
29634-5365

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This Addendum is being issued to answer questions received from offerors and release a date/time for interested parties to walk the building.

**Walkthrough**

**All interested parties can walk the building at 9:00 AM January 29<sup>th</sup>. You will meet Rob O'Neal at Clemson Building A, 177 Hobcaw Road, Georgetown, SC 29440 (Hobcaw Barony). Turn at sign on US 17 that displays the University of South Carolina and Clemson University Logos.**

**Questions/Answers**

Q1. I noticed that the one building is to be cleaned weekly and the other building is to be cleaned bi-weekly. Is this once a week and once every two weeks? In other words, what is the schedule for these buildings.

A1. The Offices/Laboratory Building is to be cleaned once a week. The Administrative Building is to be cleaned every other week.

Q2. Also, is this a day porter schedule or after business hours (night) schedule?

A2. This will be for a day porter schedule. The awarded contractor can select the time work is to be done as long as it is between 8:00 AM and 4:30 PM Monday – Friday. The time frame can be discussed and decided upon after award and prior to start date with the department contact.

Q3. Lastly, where are the bid proposal requirements? And how do we submit the proposal? Electronic? If so, where is the portal located to do so?

A3. Clemson only accepts bids through the online bidding system. Any vendor interested in submitting a bid must do so through the online bidding system. If you are not currently registered with a login and password for the bidding system you may do so with by clicking on [this link](#). You can use the same link for logging in once your registration has been completed and approved .

Q4. I noticed as I was printing out the forms I did not see a provided bid sheet. Should I generate my own bid for this project?

A4. No additional documents should be generated for this bid. All information required is located within the bid and can be found by clicking [here](#).



Q5. Who is the present contractor and what is the monthly amount?

A5. Lowcountry Janitorial Service currently holds the contract. They were awarded this at \$9,750.00 Annually.

Q6. What day of the week is the building to be cleaned?

A6. While the day can be decided upon after award as CU is flexible, it should be a consistent day of the week.